



THE BUREAU OF ENGRAVING & PRINTING

ORDER FORM

(Please fill out and return)

INSTRUCTIONS: Please complete all required fields below and indicate which products and quantities that you are interested in purchasing. If you choose to email this order form to moneyfactory.sales@bep.treas.gov you will receive a confirmation email notifying you that your order has been received and a BEP representative will contact you within 2 business days to complete your order. If you choose to fax your order form to 1-888-891-7585 then you **MUST** fill-out the credit card portion of this order form to complete your order.

2008 \$2 Single Note (Richmond)

(First Day of Sale – July 30, 2008 – 7:30 A.M. EDT) - Price \$7.95-- The Bureau of Engraving and Printing is excited to celebrate the year 2008 by offering the 2008 \$2 Single Richmond Note. This product features a crisp, uncirculated Series 2003A \$2 note with a serial number beginning with "2008xxxxD." Each 2008 \$2 Single Note is protected by a clear, acid-free polymer sleeve, in a commemorative 2008 folder. Total quantity available for this product is 10,000 notes. **There is a limit of 25 units per household during the first 7 days of sale for this product (July 30 – August 5, 2008).**

ITEM# 20081005

PRICE \$7.95/unit QTY _____

Series 2004 \$20 Single Note Collection (Third Installment Release)

(First Day of Sale – July 30, 2008 – 7:30 A.M. EDT) - Price \$45.00/Note-- The Bureau of Engraving and Printing is proud to release the third and final installment of the Series 2004 \$20 Single Note Collection. The "third installment" of Series 2004 \$20 single notes for the Federal Reserve Banks of Cleveland, Richmond, Chicago, and St. Louis will be released individually for the first time on July 30, 2008.

ITEM# 5703 Cleveland

QTY _____

ITEM# 5706 Chicago

QTY _____

ITEM# 5704 Richmond

QTY _____

ITEM# 5707 St. Louis

QTY _____

PRICE \$45.00/unit

2008 ANA World's Fair of Money Intaglio Print (Americana Series)

(First Day of Sale – July 30, 2008 – 7:30 A.M. EDT) - Price \$22.50 -- The Bureau of Engraving and Printing (BEP) proudly presents the American Numismatic Association's World's Fair of Money Intaglio Print Card. This is the final print in the "Americana Series" and will be released in conjunction with the BEP's participation at the ANA's World's Fair of Money convention in Baltimore, Maryland.

ITEM# 48004

PRICE \$22.50/unit QTY _____

*** Required Fields**

* **BILL TO:** _____
(Last name, first, middle initial)

SHIP TO: _____
(Complete only if different than "BILL TO:")

* **E-MAIL:** _____

COMPANY: _____
(If applicable)

* **STREET:** _____

STREET: _____

* **CITY** _____ **STATE** _____ **ZIP** _____

CITY _____ **STATE** _____ **ZIP** _____

* **COUNTRY** _____

COUNTRY _____

* **TEL:** () _____

(Complete only if different than "BILL TO:")

PLEASE INDICATE THE BEST TIME TO CALL (Eastern Daylight Time) - Please check one

MORNING ☐

AFTERNOON ☐

FAX ORDER ONLY 1-888-891-7585

PLEASE ENTER YOUR CREDIT CARD INFORMATION BELOW:

FAX ORDER ONLY

☐ VISA ☐ Master Card ☐ Discover ☐ American Express

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DAY TIME TELEPHONE NUMBER:

() _____

EXPIRATION DATE:

Month Year

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Delivery

Please allow 10-12 business days for delivery. Orders will be shipped by the United States Postal Service. Orders for multiple items may be shipped in separate packages. Currency will be mailed to U.S., its territories and Canada only.

Returns

Products must be returned within 30 days of receipt. For additional information call our customer service line on 1-800-456-3408.

Billing

Credit Cards are charged when received by the Bureau of Engraving and Printing. Orders are not valid until accepted by B.E.P. who reserve the right to limit quantities and may discontinue accepting orders at any time.

July 2008

Tips on using the Acrobat Reader

1. Open the Acrobat Reader and then open the PDF file.
 - One method to open the PDF file is to Double Click on the file.
 - Another method is select File "Open" then navigate to the folder where the file is located.
2. Once the file is opened on the monitor select the Hand Tool in the **tool bar**. (see image)

ACROBAT READER TOOL BAR



3. Use the Hand Tool to insert text and check off boxes.
4. Complete all required fields on the order form.
5. Go to File "Save a Copy" or File "Save As" to rename file.
 - Once you have renamed file Click OK
6. Open your email program/application to compose a new e-mail message.
7. Locate the File (Order Form) and attach it to the email.
8. Send/Email to moneyfactory.sales@bep.treas.gov